

Course brochure/ Course Outline: CPC40120 – Certificate IV in Building and Construction (Building)

Qualification/Course	CPC40120 – Certificate IV in Building and Construction (Building)
Description	<p>This qualification reflects the role of builders, site managers and managers of small to medium-sized building businesses who apply knowledge of structural principles, codes, standards and legal requirements to Class 1 and 10, to a maximum of two storeys and Class 2 to 9 Type C constructions, and who plan and supervise safe building and construction work, prepare and administer contracts, and who apply quality principles to building and construction projects.</p> <p>Building relates to construction and Site Management is about managing the factors around construction, such as the deployment of crews with specialised skills (including builders), product compliance, deployment of contract specialised skills, weather and site location.</p> <p>Completion of the general construction induction training program specified by the model Code of Practice for Construction Work is required for any person who is to carry out construction work. Achievement of unit CPCCWHS1001 Prepare to work safely in the construction industry meets this requirement.</p> <p>Builder and Site Supervisor licensing varies across States and Territories and requirements additional to the attainment of this qualification may be required.</p> <p>Builder and Site Supervisor licensing varies across States and Territories and requirements additional to the attainment of this qualification may be required..</p>
Course Provider and Delivery Site/Location	Building D, 60 Belfast Street, Broadmeadows, VIC,3047. Warehouse 61 Riggall Street, Broadmeadows. VIC 3047
Delivery Mode Course Duration	<p>Students will participate in a total of 1000 hours total volume of learning (training, learning and assessment activities).</p> <p>20 contact hours volume of learning per week is expected from the students which consists of training assessment activities.</p> <p>The total volume of learning is broken up into 800 face to face training and assessment hours over 52 teaching weeks. In addition, students will be required to complete 200 hours of homework/online study which may involve reading their textbooks, class materials, discussing their work with their trainer/assessor and/or other students and completing assessment tasks that are not done in face-to-face time such as projects.</p> <p>Term duration = 10 weeks each term</p> <p>Total CRICOS duration is 52 consist of 40 teaching weeks and 12 weeks of holidays breaks.</p>
Education and Employment Pathways	<p>The preferred pathways for students considering this qualification are:</p> <p>Entry pathways: There are no entry requirements for this qualification.</p> <p>Exit Pathways: Students who complete this course may wish to continue their education further students may undertake a range of Diploma level qualifications within the CPC Construction, Plumbing and Services Training Package, or other Training Packages.</p> <p>Employment Pathways*: The Certificate IV in Building and Construction qualification lays the foundation for a significant range of careers and employment pathways; occupational titles may include:</p> <ul style="list-style-type: none"> ▪ Builder ▪ Construction Supervisor ▪ Site Manager ▪ Site Supervisor ▪ Leading Hand <p>* Completion of IBN(VIC) qualification does not guarantee an employment outcome.</p> <p>Learning Outcome:</p> <p>Upon successful completion of this course, learners are awarded the CPC40120 – Certificate IV in Building and Construction which is a nationally recognised qualification. Possible career outcomes may include carpenter, joiner and more.</p> <p>Students who do not complete all units may be eligible for a Statement of Attainment in partial completion of the CPC40120 – Certificate IV in Building and Construction</p>

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<p>Units of Competency</p>	<p>This course requires the completion of the following 19 units (including 11 core and 8 electives).</p> <table border="1" data-bbox="395 250 1391 1482"> <tr> <td>1</td> <td>CPCBC4001*</td> <td>Apply building codes and standards to the construction process for class 1 and 10 buildings</td> <td>20</td> <td>Core</td> </tr> <tr> <td>2</td> <td>CPCBC4053*</td> <td>Apply building codes and standards to the construction process for Class 2 to 9, Type C Buildings</td> <td>40</td> <td></td> </tr> <tr> <td>3</td> <td>CPCBC4002</td> <td>Manage work health and safety in the building and construction workplace</td> <td>40</td> <td>Core</td> </tr> <tr> <td>4</td> <td>CPCBC4007</td> <td>Plan building or construction work</td> <td>40</td> <td>Core</td> </tr> <tr> <td>5</td> <td>CPCBC4008</td> <td>Supervise site communication and administration processes for building and construction projects</td> <td>40</td> <td>Core</td> </tr> <tr> <td>6</td> <td>CPCBC4012</td> <td>Read and interpret plans and specifications</td> <td>20</td> <td>Core</td> </tr> <tr> <td>7</td> <td>CPCBC4009</td> <td>Apply legal requirements to building and construction projects</td> <td>40</td> <td>Core</td> </tr> <tr> <td>8</td> <td>CPCBC4010**</td> <td>Apply structural principles to residential and commercial constructions</td> <td>140</td> <td>Core</td> </tr> <tr> <td>9</td> <td>CPCBC4021</td> <td>Minimise waste on the building and construction site</td> <td>20</td> <td>Core</td> </tr> <tr> <td>10</td> <td>CPCBC4014</td> <td>Prepare simple building sketches and drawings</td> <td>40</td> <td>Core</td> </tr> <tr> <td>11</td> <td>CPCBC4018</td> <td>Apply site surveys and set-out procedures to building and construction projects</td> <td>40</td> <td>Core</td> </tr> <tr> <td>12</td> <td>BSBPMG422</td> <td>Apply project quality management techniques</td> <td>40</td> <td>Elective</td> </tr> <tr> <td>13</td> <td>CPCBC4003</td> <td>Select, prepare and administer a construction contract</td> <td>40</td> <td>Elective</td> </tr> <tr> <td>14</td> <td>CPCBC4005</td> <td>Produce labour and material schedules for ordering</td> <td>40</td> <td>Elective</td> </tr> <tr> <td>15</td> <td>CPCBC4004</td> <td>Identify and produce estimated costs for building and construction projects</td> <td>60</td> <td>Elective</td> </tr> <tr> <td>16</td> <td>CPCBC4026</td> <td>Arrange building applications and approvals</td> <td>20</td> <td>Elective</td> </tr> <tr> <td>17</td> <td>CPCBC4006</td> <td>Select, procure and store construction materials for building and construction projects</td> <td>40</td> <td>Elective</td> </tr> <tr> <td>18</td> <td>CPCSUS4002</td> <td>Use building science principles to construct energy efficient buildings</td> <td>40</td> <td>Elective</td> </tr> <tr> <td>19</td> <td>BSBPEF501</td> <td>Manage personal and professional development</td> <td>40</td> <td>Elective</td> </tr> </table>	1	CPCBC4001*	Apply building codes and standards to the construction process for class 1 and 10 buildings	20	Core	2	CPCBC4053*	Apply building codes and standards to the construction process for Class 2 to 9, Type C Buildings	40		3	CPCBC4002	Manage work health and safety in the building and construction workplace	40	Core	4	CPCBC4007	Plan building or construction work	40	Core	5	CPCBC4008	Supervise site communication and administration processes for building and construction projects	40	Core	6	CPCBC4012	Read and interpret plans and specifications	20	Core	7	CPCBC4009	Apply legal requirements to building and construction projects	40	Core	8	CPCBC4010**	Apply structural principles to residential and commercial constructions	140	Core	9	CPCBC4021	Minimise waste on the building and construction site	20	Core	10	CPCBC4014	Prepare simple building sketches and drawings	40	Core	11	CPCBC4018	Apply site surveys and set-out procedures to building and construction projects	40	Core	12	BSBPMG422	Apply project quality management techniques	40	Elective	13	CPCBC4003	Select, prepare and administer a construction contract	40	Elective	14	CPCBC4005	Produce labour and material schedules for ordering	40	Elective	15	CPCBC4004	Identify and produce estimated costs for building and construction projects	60	Elective	16	CPCBC4026	Arrange building applications and approvals	20	Elective	17	CPCBC4006	Select, procure and store construction materials for building and construction projects	40	Elective	18	CPCSUS4002	Use building science principles to construct energy efficient buildings	40	Elective	19	BSBPEF501	Manage personal and professional development	40	Elective
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<p>Admission Requirements</p>	<p>Enrolment form: Students require to submit filled enrollment form to IBM(VIC) or Authorised Agent. Student needs are declared by the applicant at the time of enrolment. The application form allows the applicant to self-declare where they have learning disabilities.</p> <p>Pre-Enrolment Interview: Students will be asked to complete a Pre-Enrolment Interview form during the enrolment process by providing details of your existing knowledge, skills, experience, and qualifications that are relevant to the course being applied for. IBM(VIC) will then review this information and respond to the student with the outcome of the review whether to proceed and ask for other admission requirements.</p> <p>Age Requirements: All students must be aged 18 years or over at the time of applying for admission to the Institute.</p> <p>Qualification Package Entry Requirements: No Specific entry requirements are for this course according to qualification package, but Department of Human Affairs (DHA) requirements are applicable.</p> <p>Academic Requirements: Applicants should have completed a year 11 or equivalent level of secondary education or</p>																																																																																															

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Mature Age students will also be considered without the minimum education requirements considering they have relevant work experience within the chosen area of study and a demonstrated capacity to meet the course requirements. A minimum of 2 years' experience would normally be expected; however, each case will be reviewed individually with relevant work experience evidence in the form of an employment reference letter on company letterhead, work samples and curriculum vitae submitted will be considered. Such learner will be assessed for possible RPL opportunities, and their course duration and volume of learning will be adjusted accordingly, if any RPL is granted.

English Language requirements:

We accept the admission to the students if they qualify in ANYONE (1) of the following:

- IELTS band score of overall 6 (Academic or General) or equivalent in line with the Department of Education and DOHA regulations (Refer to Application, Enrolment and Orientation policy for further details) Online IELTS will not be accepted. Please refer to <https://immi.homeaffairs.gov.au/help-support/meeting-our-requirements/english-language> for further information.
- Citizen and hold a passport from UK, USA, Canada, NZ or Republic of Ireland
- Enrolled in a principal course of study that is a registered school course, a standalone English Language Intensive Course for Overseas Students (ELICOS), a course registered to be delivered in a language other than English, or a registered post-graduate research course
- Completed at least 5 years study in English in one or more of the following countries: Australia, UK, USA, Canada, New Zealand, South Africa, or the Republic of Ireland.
- IBM (VIC)'s English proficiency Test
- any other form which satisfies the Institution during their pre-enrolment interview

Language, Literacy, and Numeracy requirement:

- To assist in identifying any special learning needs and support, Student must undertake LLN Test prior to course
- commencement/at the time of orientation. Details of the LLN entry level required score is mentioned in the 'Language, Literacy, and Numeracy Assessment' section.

Overseas Student Health Cover (OSHC)

- All international students must have Overseas Student Health Cover (OSHC) for the entire duration of their stay in Australia.

A Unique Student Identifier (USI): In addition, students will need to provide RTO with their Unique Student Identifier number. A Unique Student Identifier (USI) is a reference number made up of numbers and letters, unique to each student. This USI allows them to link their previous and future VET qualifications into a single authenticated transcript, through the National Vocational Education and Training Data Collection, and prevents them from losing their record. This lets them see all their training results, from all their previous providers. A USI Number will stay with the student for life and must be recorded with any nationally recognized VET course they undertake.

Computer/Laptop Requirement: Assessment tasks require access to a computer and the internet and therefore it is recommended students bring their own laptop for class sessions. IBM(VIC) has 10 laptops available for students to borrow on compassionate grounds only. Students enrolling into this course must have basic computer skills. Student are required to fill in the questions related to computer and internet skills in the Pre-Training Review form. Students who do not possess basic computing skills will be provided with basic computer using support.

Gmail Account: Students are required to have a Gmail Email Account to access Google Classroom facility-learning management system.

Physical Requirements:

Students who participate in this course will be required to undertake manual handling and physical labour.

Those with a history of back or health issues may not be appropriate to take this course.

Safety Requirement: Every student is required to wear their own Personal Protection Equipment (PPE): Safety boots and protective clothing at every training session/ practical demonstration session.

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Intakes per year	Commencement intakes	Weekly class times
	For intakes, please contact IBM(VIC)	20 hours per week as scheduled in your timetable given to you during orientation time
Additional Support	<p>All students whoever complete a language literacy and numeracy assessment upon enrolment will be provided with a range of learning support options and resources to help you achieve competency. Where additional support needs have been identified an Individual Support Plan will be developed which may include:</p> <ul style="list-style-type: none"> ● Language Literacy Numeracy Support ● Mentoring from trainers ● Additional classes, tutorials, and workshops ● Computer and technology support (Learning Management System, Student Management System) ● Reasonable adjustment to assessments <p>Provision of additional support services will be provided where necessary to enable students to participate in the same way as any other person regardless of whether support services have been required.</p>	
Assessment Arrangements	<p>Assessment will be conducted individually/in groups. You will be provided with a Student Assessments for each unit of competency which includes:</p> <ul style="list-style-type: none"> ● A full description of all assessment tasks for the unit of competency ● Assessment instructions for each unit of competency ● Assessment resources for each unit of competency ● Details about when assessment will occur ● Details about assessment submission <p>There are a variety of assessment methods used for this qualification including:</p> <ul style="list-style-type: none"> ● Written questions ● Projects ● Case studies ● Role Plays ● Research ● Reports <p>You will be advised by your trainer and assessor about the assessment requirements for each unit at the commencement of delivery for that unit. Submission of assessment tasks will be through our online Learning Management System which makes it easy for all our students.</p>	
Course Credit	<p>IBM(VIC) can grant you credit towards your course for units of competency that you have already completed with another RTO or authorised issuing organisations. We can also grant you Credit for subjects or units you have completed where equivalence can be established between the unit in your course, and the subject or unit you have completed.</p> <p>There is no charge to apply for Credit.</p> <p>To apply, fill in the Credit Application Form and submit it as part of your enrolment.</p> <p>*Please refer to your Student Prospectus/Student handbook for more information on Course Credit. As an international student you should note that where you are granted credit this will reduce your course duration and you will be informed of this in writing.</p>	
Recognition of Prior Learning (RPL)	<p>Recognition of Prior Learning (RPL) is a process where skills and knowledge that you have gained through work and life experience and other unrecognised training can be formally recognised.</p> <p>IBM(VIC) has a process that has been structured to minimise the time and cost to applicants and provides a supportive approach to students wishing to take up this option. You should ideally apply for RPL at the time of enrolment, but you may also apply up to 2 weeks into your course.</p> <p>During the entry process and interview stage, IBM(VIC) will discuss with you the process and options for RPL. Suitability is often determined on how much experience you have in a certain area, your work history and previous training. If RPL is determined as a possibility for you, you will be provided with a kit that will guide you in working through each unit to determine relevant skills and experience and identify whether you would be able to provide the required evidence.</p> <p>A trainer/assessor will be available to assist you throughout this process.</p>	

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	*Please refer to your Student Prospectus for more information on RPL. As an international student you should note that where you are granted RPL this will reduce your course duration and you will be informed of this in writing.
Costs	<p>Total course Fees: \$8500 Tuition Fees + \$1500 Non-tuition Fees (which includes once off-non-refundable \$250 enrolment fees)</p> <p>Credit transfer fee: No charge</p> <p>Assessment re-sit fee (2 attempts): No charge</p> <p>Re-assessment for whole unit fee (after 2 attempts of submissions): \$ 350</p> <p>Re-issuing of testamur and statements of results: \$ 100</p> <p>Bank Transfer fee: According to amount the bank charges for the transfer</p> <p>Change of classes between timetables, course leave applications, course suspension requests and all other requests from the students: \$ 300</p> <p>RPL Costs: Application for RPL includes a fee of \$250 AUD per unit of competency.</p> <p>Conditions apply as below:</p> <ul style="list-style-type: none"> ● Written agreement will be signed between IBM(VIC) and the student prior issuing COE (Confirmation of Enrolment) ● Nationally Recognized Training does not occur GST ● Students will only be eligible to receive their qualification if fees have been paid in full and all course requirements have been met. ● Please refer to our Fees and Refunds Policy from our website.
Inclusions	Unless otherwise specified, tuition fees include all the training and assessment as well as required resources and textbooks for students to achieve the qualification or course in which they are enrolling.
How to apply	If you would like to enrol in this course, please follow the process from our website click here: https://ibm.vic.edu.au

If you would like to discuss this course in more detail, please email us to: info@ibm.vic.edu.au

Our Enrolment form is here for you to start the process:

This course outline/brochure should be read in conjunction with IBM(VIC)'s Prospectus/handbook, from our website

<https://ibm.vic.edu.au>



NATIONALLY RECOGNISED
TRAINING