**Course brochure/ Course Outline: CPC50220 - Diploma of Building and Construction (Building)**

| Qualification/Course | CPC50220 - Diploma of Building and Construction (Building) |
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| **Description** | This qualification reflects the role of building professionals who apply knowledge of structural principles, risk and financial management, estimating, preparing and administering building and construction contracts, selecting contractors, overseeing the work and its quality and managing construction work in building projects including residential and commercial.<br><br>Completion of the general construction induction training program specified by the model Code of Practice for Construction Work is required for any person who is to carry out construction work. Achievement of unit CPCCWHS1001 Prepare to work safely in the construction industry meets this requirement.<br><br>Builder licensing varies across States and Territories and requirements additional to the attainment of this qualification may be required. |
| **Course Provider and Delivery Site/Location** | **Building D, 60 Belfast Street, Broadmeadows, VIC,3047.**<br>**Warehouse 61 Riggall Street, Broadmeadows. VIC 3047** |
| **Delivery Mode Course Duration** | Students will participate in a total of **1500 hours** total volume of learning (training, learning and assessment activities) in 72 weeks including term break and holidays.<br>20 contact hours volume of learning per week is expected from the students which consists of training assessment activities.<br>The total volume of learning is broken up into 1200 **faces to face training and assessment hours** over 60 **teaching weeks**. In addition, students will be required to complete 275 **hours of homework/online study** which may involve reading their textbooks, class materials, discussing their work with their trainer/assessor and/or other students and completing assessment tasks that are not done in face-to-face time such as projects.<br>Term duration = 12 **weeks each term**<br>**Total CRICOS duration is 72 consist of 60 teaching weeks and 12 weeks of holidays breaks.** |
| **Education and Employment Pathways** | The preferred pathways for students considering this qualification are:<br>**Entry pathways:** There are no entry requirements for this qualification.<br>**Exit Pathways:** Students who complete this course may wish to continue their education further students may undertake a range of Advanced Diploma level qualifications within the CPC Construction, Plumbing and Services Training Package, or other Training Packages.<br><br>**Employment Pathways*:** The Diploma of Building and Construction qualification lays the foundation for a significant range of careers and employment pathways; occupational titles may include:<br><br>Builder<br>Construction project manager<br>Self-employed contractor<br><br>* Completion of IBN(VIC) qualification does not guarantee an employment outcome.<br><br>**Learning Outcome:**<br><br>Upon successful completion of this course, learners are awarded the CPC50220 - Diploma of Building and Construction (Building), which is a nationally recognised qualification. Possible career outcomes may include carpenter, joiner and more.<br><br>Students who do not complete all units may be eligible for a Statement of Attainment in partial completion of the CPC50220 - Diploma of Building and Construction (Building) |
| **Units of Competency** | This course requires the completion of the following 27 units (including 24 core and 3 electives). |

| | 1 | BSBOPS504 | Manage risk | | Core |
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| | 2 | BSBWHS513 | Lead WHS risk management | | Core |
| | 3 | CPCCBC4001 | Apply building codes and standards to the construction process for Class 1 and 10 buildings | 20 | Core |

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| 4 | CPCCBC4003 | Select, prepare and administer a construction contract | 20 | Core |
| 5 | CPCCBC4004 | Identify and produce estimated costs for building and construction projects | 60 | Core |
| 6 | CPCCBC4005 | Produce labour and material schedules for ordering | 40 | Core |
| 7 | CPCCBC4008 | Supervise site communication and administration processes for building and construction projects | 40 | Core |
| 8 | CPCCBC4053 | Apply building codes and standards to the construction process for Class 2 to 9, Type C buildings | 40 | Core |
| 9 | CPCCBC4009 | Apply legal requirements to building and construction projects | 40 | Core |
| 10 | CPCCBC4010 * | Apply structural principles to residential and commercial constructions | 140 | Core |
| 11 | CPCCBC4012 | Read and interpret plans and specifications | 20 | Core |
| 12 | CPCCBC4013 | Prepare and evaluate tender documentation | 20 | Core |
| 13 | CPCCBC4014 | Prepare simple building sketches and drawings | 40 | Core |
| 14 | CPCCBC4018 | Apply site surveys and set-out procedures to building and construction projects | 40 | Core |
| 15 | CPCCBC5001 | Apply building codes and standards to the construction process for Type B construction | 60 | Core |
| 16 | CPCCBC5002 | Monitor costing systems on complex building and construction projects | 40 | Core |
| 17 | CPCCBC5003 | Supervise the planning of onsite building and construction work | 60 | Core |
| 18 | CPCCBC5005 | Select and manage building and construction contractors | 40 | Core |
| 19 | CPCCBC5007 | Administer the legal obligations of a building and construction contractor | 40 | Core |
| 20 | CPCCBC5010 | Manage construction work | 60 | Core |
| 21 | CPCCBC5011 | Manage environmental management practices and processes in building and construction | 60 | Core |
| 22 | CPCCBC5013 | Manage professional technical and legal reports on building and construction projects | 40 | Core |
| 23 | CPCCBC5018 * | Apply structural principles to the construction of buildings up to 3 storeys | 120 | Core |
| 24 | CPCCBC5019 | Manage building and construction business finances | 40 | Core |
| 25 | BSBPMG532 | Manage project quality | 40 | Elective |
| 26 | CPCSUS5001 | Develop workplace policies and procedures for sustainability | 40 | Elective |
| 27 | CPCCBC4052 | Lead and manage teams in the building and construction industry | 40 | Elective |

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| **Admission Requirements** | **Enrolment form:** Students require to submit filled enrollment form to IBM(VIC) or Authorised Agent. Student needs are declared by the applicant at the time of enrolment. The application form allows the applicant to self-declare where they have learning disabilities. <br><br> **Pre-Enrolment Interview:** <br> Students will be asked to complete a Pre-Enrolment Interview form during the enrolment process by providing details of your existing knowledge, skills, experience, and qualifications that are relevant to the course being applied for. IBM(VIC) will then review this information and respond to the student with the outcome of the review whether to proceed and ask for other admission requirements. <br><br> **Age Requirements:** All students must be aged 18 years or over at the time of applying for admission to the Institute. <br><br> **Qualification Package Entry Requirements:** |

No Specific entry requirements are for this course according to qualification package, but Department of Human Affairs (DHA) requirements are applicable.

**Academic Requirements:** Applicants should have completed a year 11 or equivalent level of secondary education
or
Mature Age students will also be considered without the minimum education requirements considering they have relevant work experience within the chosen area of study and a demonstrated capacity to meet the course requirements. A minimum of 2 years' experience would normally be expected; however, each case will be reviewed individually with relevant work experience evidence in the form of an employment reference letter on company letterhead, work samples and curriculum vitae submitted will be considered. Such learner will be accessed for possible RPL opportunities, and their course duration and volume of learning will be adjusted accordingly, if any RPL is granted.

**English Language requirements:**
We accept the admission to the students if they qualify in ANYONE (1) of the following:
- IELTS band score of overall 6 (Academic or General) or equivalent in line with the Department of Education and DOHA regulations (Refer to Application, Enrolment and Orientation policy for further details) Online IELTS will not be accepted. Please refer to https://immi.homeaffairs.gov.au/help-support/meeting-o Ur-requirements/English-language for further information.
- Citizen and hold a passport from UK, USA, Canada, NZ or Republic of Ireland
- Enrolled in a principal course of study that is a registered school course, a standalone English Language Intensive Course for Overseas Students (ELICOS), a course registered to be delivered in a language other than English, or a registered post-graduate research course
- Completed at least 5 years study in English in one or more of the following countries: Australia, UK, USA, Canada, New Zealand, South Africa, or the Republic of Ireland.
- IBM (VIC)'s English proficiency Test
- any other form which satisfies the Institution during their pre-enrolment interview

**Language, Literacy, and Numeracy requirement:**
- To assist in identifying any special learning needs and support, Student must undertake LLN Test prior to course
- commencement/at the time of orientation. Details of the LLN entry level required score is mentioned in the 'Language,
- Literacy, and Numeracy Assessment' section.

**Overseas Student Health Cover (OSHC)**
- All international students must have Overseas Student Health Cover (OSHC) for the entire duration of their stay in Australia.

**A Unique Student Identifier (USI):** In addition, students will need to provide RTO with their Unique Student Identifier number. A Unique Student Identifier (USI) is a reference number made up of numbers and letters, unique to each student. This USI allows them to link their previous and future VET qualifications into a single authenticated transcript, through the National Vocational Education and Training Data Collection, and prevents them from losing their record. This lets them see all their training results, from all their previous providers. A USI Number will stay with the student for life and must be recorded with any nationally recognized VET course
they undertake.

**Computer/Laptop Requirement:** Assessment tasks require access to a computer and the internet and therefore it is recommended students bring their own laptop for class sessions. IBM(VIC) has 10 laptops available for students to borrow on compassionate grounds only. Students enrolling into this course must have basic computer skills. Student are required to fill in the questions related to computer and internet skills in the Pre-Training Review form. Students who do not possess basic computing skills will be provided with basic computer using support.

**Gmail Account:** Students are required to have a Gmail Email Account to access Google Classroom facility-learning management system.

**Physical Requirements:**

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|  | Students who participate in this course will be required to undertake manual handling and physical labour.<br>Those with a history of back or health issues may not be appropriate to take this course.<br><br>**Safety Requirement:** Every student is required to wear their own Personal Protection Equipment (PPE): Safety boots and protective clothing at every training session/ practical demonstration session.<br><br>**Resource Requirements:** For CPCCBC4018 Apply site surveys and set-out procedures to building and construction projects students will need to have access to:<br>– Theodolite – Used for Surveying and one of the following used for levelling<br>– Laser or Optical Level<br><br>For CPCCBC4008 Supervise site communication and administration processes for building and construction projects students must have access to a live building and construction workplace to meet the requirements detailed in the Assessment Requirements of core unit CPCCBC4008 Supervise communication and administration processes for building and construction projects.<br><br>The practical demonstrations of skills on a building and construction site will be required for some units of competency, near the completion of the course. IBM(VIC) will reasonably assist those students without access to a building and construction site and tools (where required). |  |
| **Intakes per year** | **Commencement intakes** | **Weekly class times** |
|  | For intakes, please contact IBM(VIC) | 20 hours per week as scheduled in your timetable given to you during orientation time |
| **Additional Support** | All students whoever complete a language literacy and numeracy assessment upon enrolment will be provided with a range of learning support options and resources to help you achieve competency. Where additional support needs have been identified an *Individual Support Plan* will be developed which may include:<br>● Language Literacy Numeracy Support<br>● Mentoring from trainers<br>● Additional classes, tutorials, and workshops<br>● Computer and technology support (Learning Management System, Student Management System)<br>● Reasonable adjustment to assessments<br>Provision of additional support services will be provided where necessary to enable students to participate in the same way as any other person regardless of whether support services have been required. |  |
| **Assessment Arrangements** | Assessment will be conducted individually/in groups. You will be provided with a Student Assessments for each unit of competency which includes:<br>● A full description of all assessment tasks for the unit of competency<br>● Assessment instructions for each unit of competency<br>● Assessment resources for each unit of competency<br>● Details about when assessment will occur<br>● Details about assessment submission<br>There are a variety of assessment methods used for this qualification including:<br>● Written questions<br>● Projects<br>● Case studies<br>● Role Plays<br>● Research<br>● Reports<br>You will be advised by your trainer and assessor about the assessment requirements for each unit at the commencement of delivery for that unit. Submission of assessment tasks will be through our online Learning Management System which makes it easy for all our students. |  |
| **Course Credit** | IBM(VIC) can grant you credit towards your course for units of competency that you have already completed with another RTO or authorised issuing organisations. We can also grant you Credit for subjects or units you have completed where equivalence can be established between the unit in your course, and the subject or unit you have completed.<br>There is no charge to apply for Credit. |  |

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| | To apply, fill in the Credit Application Form and submit it as part of your enrolment.<br>*Please refer to your Student Prospectus/Student handbook for more information on Course Credit.<br>As an international student you should note that where you are granted credit this will reduce your course duration and you will be informed of this in writing. |
| **Recognition of Prior Learning (RPL)** | Recognition of Prior Learning (RPL) is a process where skills and knowledge that you have gained through work and life experience and other unrecognised training can be formally recognised. IBM(VIC) has a process that has been structured to minimise the time and cost to applicants and provides a supportive approach to students wishing to take up this option.  You should ideally apply for RPL at the time of enrolment, but you may also apply up to 2 weeks into your course.<br>During the entry process and interview stage, IBM(VIC) will discuss with you the process and options for RPL.  Suitability is often determined on how much experience you have in a certain area, your work history and previous training. If RPL is determined as a possibility for you, you will be provided with a kit that will guide you in working through each unit to determine relevant skills and experience and identify whether you would be able to provide the required evidence.<br>A trainer/assessor will be available to assist you throughout this process.<br>*Please refer to your Student Prospectus for more information on RPL.  As an international student you should note that where you are granted RPL this will reduce your course duration and you will be informed of this in writing. |
| **Costs** | **Total course Fees:** $15000 Tuition Fees + $3000 Non-tuition Fees (which includes once off-non-refundable $250 enrolment fees)<br>Credit transfer fee: No charge<br>Assessment re-sit fee (2 attempts): No charge<br>Re-assessment for whole unit fee (after 2 attempts of submissions): $ 350<br>Re-issuing of testamur and statements of results: $ 100<br>Bank Transfer fee: According to amount the bank charges for the transfer<br>Change of classes between timetables, course leave applications, course suspension requests and all other requests from the students: $ 300<br>**RPL Costs**: Application for RPL includes a fee of $250 AUD per unit of competency.<br>**Conditions apply as below:**<br>● Written agreement will be signed between IBM(VIC) and the student prior issuing COE (Confirmation of Enrolment)<br>● Nationally Recognized Training does not occur GST<br>● Students will only be eligible to receive their qualification if fees have been paid in full and all course requirements have been met.<br>● Please refer to our Fees and Refunds Policy from our website. |
| **Inclusions** | Unless otherwise specified, tuition fees include all the training and assessment as well as required resources and textbooks for students to achieve the qualification or course in which they are enrolling. |
| **How to apply** | If you would like to enrol in this course, please follow the process from our website click here: https://ibm.vic.edu.au |

**If you would like to discuss this course in more detail, please email us to:** info@ibm.vic.edu.au

**Our Enrolment form is here for you to start the process:**

**This course outline/brochure should be read in conjunction with IBM(VIC)'s** Prospectus/handbook**, from our website** https://ibm.vic.edu.au

NATIONALLY RECOGNISED TRAINING