

RTO No:45516 | CRICOS Code: 03785D INSTITUTE OF BUSINESS AND MANAGEMENT D/60 Belfast Street Broadmeadows 3047 Ph: + 61 460323792

Email: info@ibm.vic.edu.au

Application to Amend Enrolment Form

Section A- Student Detail	s	
Student Name		D.O. B
Student Id		Email
Contact Number:		Date:
Course enrolled in:		
Postal Address:		
Section B - Amendment Details		
□ Defer Enrolment □ Suspend Enrolment □ Cancel Enrolment □ Withdraw Enrolment		
Please give a brief explanation of your reasons for amending your enrolment to support your application:		
I am aware of the consequences of deferring, suspending, cancelling or withdrawing my enrolment. I am also aware that the decision to grant my deferral, suspension, or cancellation of enrolment may affect my student visa. I have read the Defer, Suspend or Cancel an Enrolment Policy & Procedure available on Institute of Business and Management (Victoria)'s website		
Section C - Declaration		
Student name & Signature		Date:
Please return this completed form to the college. If sending by email, please send to info@ibm.vic.edu.au		
Office Use Only		
Request:		
Institute's Staff Signature:		Date:
Comments:	<u>I</u>	