

Email: info@ibm.vic.edu.au

## **Change of Personal and/or Contact Details**

Section A- Student Details			
Student Name:		D.O. B	
Student Id:		Email:	
Contact Number:		Date:	
Course enrolled in:			
Address:			
Section B - Student's new Details (Please attached supporting documents if required)			
Current/ Changed to Address			
State:		Post Code:	
New email id:		New contact No:	
Please return this completed form to the college. If sending by email, please send to info@ibm.vic.edu.au			
Section C - Declaration			
Student name & Signature:			Date:
Please return this completed form to the college. If sending by email, please send to info@ibm.vic.edu.au			
Office Use Only			
Request: □ Changed in SMS □ Changed in Prism □ Changed in all excel sheets			
Institute's Staff Signature:		Date	:
Comments:			