Credit Transfer Application Form

Section A- Student Details			
Applicant Name			
Contact Number		Email	
Name of the course you are enrolling in:			

Section B - Application and Declaration

Declaration:
I wish to apply for credit transfer for the units of competency/modules listed below
I have attached original copy of certification documentation from another RTO
I declare that all documents supplied are genuine and correct

Section C – Units for the credit Transfer

Issuing RTO	Course/Unit Code	Course/Unit Name	Certified copy attached
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
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			☐ Yes ☐ No
			☐ Yes ☐ No
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			☐ Yes ☐ No
			☐ Yes ☐ No
Applicant's Signature			
		Date	

Please return this completed form to the college. If sending by email, please send to info@ibm.vic.edu.au

Office Use Only			
Processed by:			
Institute's Staff Signature:		Date:	
Comments:			